

Team:	Board	Attendees:	Karen Rybak, Mark Kwandrans, Jeff Manhardt, JoAnn Boehm, David Lynch
Roles:	Mark Kwandrans		Facilitation
	Jeff Manhardt		Meeting minutes
	All		Participate
Date:	3/15/11		
	5:45-8:30	Absent:	Nancy Mingus, Jackie May, Ward Bray, Tom Wojcik,

ACTION REGISTER	Action Items are documented on the Open Action Summary.xls
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Meeting Minutes:

President

- Elections are in progress
- GOC committees are looking for volunteers, can not be a board member and committee team member at the same time.
- Member renewal outreach occurred
- Recently hit 520 members
- Joint SW Ontario strategic planning meeting for mid-July on track

Membership

- Chapter Volunteer Roadmap discussed. Volunteer PDU structured has been modified as of Mar 1st to meet the new standards. No Board objections.
- Requested Regional President to ask the GOC for audit requirements
- Lynn to communicate roadmap at the April dinner
- Birds of Feather Membership call has been well attended - 10-15 people attending per month
- April dinner event location confirmed
- Volunteer and Membership awards were discussed
- JoAnn will send PMI component award to the Board members - Professional awards FAQ is online at pmi.org
- Reviewed the networking survey - Recommended the wine tasting as the next event and a collaboration between Membership and Outreach. Membership will take the lead for the June meeting as a Wine Tasting event
- Tom will need to contingency plan for June if needed - TBD - JoAnn will talk to Tom
- Social media guidelines discussed & approve

Administration

- Website Redesign project
 - Send the business requirements to the Board and Directors - provide 1 week for gating
- Bylaw changes to change the VP of Administration to VP, Technology & Business Services - Board approved - agreed to use the April dinner meeting to

- obtain approval
- Advertising effort moving forward with MRH - 5 potential advertisers identified, more to follow in Apr
- UB discussion - Greg and Jeff presented real-world scenarios using project management
- Jeff will be the Keynote speaker for the Mar 29 Journey Consulting Professional Day in Rochester
- [Project tracking spreadsheet](#) available on Google Docs

Professional Development

- No update

Outreach

- PM4NP closeout report to the Board will be provided in April
- Corporate Outreach - in process for creating the PM Consulting

Finance

- No update

Roundtable - Trustee Dave Lynch brought the survey timeline to the table. Board approved start this month with a go live in May and analysis two weeks prior to the strategic meeting in July

Next meeting - Apr 19th